

 **Christian & Missionary Alliance Fu Shan Nursery School**  
**Information on Admission to K1 Classes in the 2023/24 School Year**

**(a) Collection of application Forms (No quota):**

1. Download from school website
2. Obtain from school in person

**(b) Distribution and Submission Period (No set quota for the school):**

1. Date of distribution and submission: Throughout the year
2. Time of distribution and submission: 9:00 a.m. to 6:00 p.m. (Mondays to Fridays)  
9:00 a.m. to 1:00 p.m. (Saturdays)
3. Submission method: In person or by post (Enclosed with the following documents)  
Copy of Registration of a Birth; Copy of Immunization Record; One child identity photo;  
Three self-addressed stamped envelopes with sufficient postage

**(c) Application for the “2023/24 Registration Certificate for Kindergarten Admission”:**

1. Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the “2023/24 Registration Certificate for Kindergarten Admission” (hereafter referred as “2023/24 RC”) to the EDB from September to November 2022. The “2023/24 RC” will be open for applications in September 2022 and the EDB will announce and upload the details of application onto the EDB’s website ([www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e)) in due course.
3. Parent can access to the “Profile of Kindergartens and Kindergraten-cum-Child Care Centres” website (<https://kgp2021.azurewebsites.net/edb/schoolinfo.php?lang=en&schid=6683&district=wongtaisi&category=&voucher=&schoolname=&ctype>) and gather the school information kept by EDB.

**(d) Admission Criteria:**

1. Interview performance
2. The applicant with sibling(s) currently studying in the school will be given due priority consideration.
3. The applicant from families in need will be given due priority consideration.  
(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

**(e) Interview Arrangements:**

1. The school will arrange interview for all applicants.
2. Interview will be conducted on 5 November 2022. Parents will be notified by post.
3. Group and/or individual interview will be arranged.
4. Parent should accompany their child for the interview.
5. Non-Chinese speaking students should be accompanied by a Cantonese-speaking parent or relative to attend the interview.

**(f) Announcement of Admission Results:**

We will inform parents of the K1 admission results before 16 December 2022 by post.

**(g) Registration Arrangements:**

1. Successful applicants: Parents should complete the registration procedures for their child from 5 to 7 January 2023 (“Centralised Registration Dates”) by submitting the original of the “2023/24 RC” to the school and paying the registration fee.
2. Applicants on the waiting list: Parents will be notified individually by phone call. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2023/24 RC” to the school and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2023/24 RC” during registration dates, the school may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2023/24 K1 place is HK\$1570. The registration fee will be refunded after the child is enrolled in our school.
5. Should parents decide to change school after registration, please notify the school in writing. The school will return the “2023/24 RC” but the registration fee will not be refunded. Upon obtaining the “2023/24 RC”, the school will no longer keep the school place for the child.

**(h) Enquiry for the Parents / the Parents of Non Chinese Speaking Children:**

Our Telephone no.: 2351-2833

Our e-mail address: [fushan@cmasshk.org](mailto:fushan@cmasshk.org)

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<sup>1</sup> Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.